

ARKANSAS STATE POLICE (ASP)
CONCEALED HANDGUN CARRY LICENSE (CHCL) APPLICATION INFORMATION

* YOUR FIREARMS SAFETY INSTRUCTOR MAY ASSIST YOU WITH QUESTIONS
ABOUT THE APPLICATION PROCESS * *

The application and other documents must be completed in ink or preferably typewritten. INCOMPLETE OR UNREADABLE DOCUMENTS WILL BE RETURNED. Giving false, inaccurate or incomplete information on the application packet could result in license denial and/or criminal charges.

The applicant for an Arkansas concealed handgun carry license must submit the following items as an application packet to the ASP:

(1) A properly-completed **application** form. Please submit the ORIGINAL application. DO NOT SEND COPIES OF THE APPLICATION. It is suggested that you make a copy of the application for your records.

(2) A nonrefundable license **fee** and applicable fee(s) for state and national background checks. The amount is **\$144.25** (application fee \$100.00, state background check \$25.00, and the FBI background check \$19.25). You may send one (1) check or money order payable to the "Arkansas State Police." All fees are NON-REFUNDABLE.

(3) A full set of **classifiable fingerprints** of the applicant; (ONLY blue applicant fingerprint cards with AR920570Z printed in the ORI field/section will be accepted). The fingerprint card must be completed in BLACK INK. Applicants are responsible for obtaining a complete, classifiable set of fingerprints. It is strongly suggested that fingerprinting be accomplished either through your local law enforcement agency, a private fingerprinting business by a trained fingerprint technician or your firearms safety instructor. Even if your fingerprints may have been taken before, a new fingerprint card as outlined above must be submitted. DO NOT FOLD THE FINGERPRINT CARD.

(4) A properly completed **certification of training** from a firearms safety instructor who is registered with the ASP. The application packet must be received by this office within six (6) months of the training date.

Mail the application packet to: **Arkansas State Police, CHCL Section, 1 State Police Plaza Drive. Little Rock, AR 72209.**

TIMELY RECEIPT FROM THE SIX (6) MONTH TRAINING DATE IS DETERMINED BY ASP RECEIPT DATE, NOT MAILING OR POSTMARK DATE.

You may also bring your application packet to Arkansas State Police Headquarters at Interstate 30 and Geyer Springs Road (Exit 133) Little Rock. IT WILL NOT BE PROCESSED WHILE YOU WAIT.

Please DO NOT CALL THIS OFFICE to inquire if we received your application.

DO NOT CALL THE OFFICE TO INQUIRE ABOUT THE STATUS OF YOUR APPLICATION UNTIL ONE HUNDRED AND TWENTY (120) DAYS HAVE PASSED SINCE YOUR APPLICATION PACKET WAS SUBMITTED OR DEPARTMENT STAFF HAS CONTACTED YOU.

After one-hundred and twenty days (120) days if you have not received you license, you may e-mail questions to info@asp.arkansas.gov

Effective January 1, 2009